



FAITHFULNESS IN SERVICE

BISHOP DRUITT COLLEGE

COFFS HARBOUR

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COMMUNICATION BETWEEN HOME AND THE SCHOOL

Communication between parents and the School is of paramount importance to the wellbeing of students and to their academic progress.

At Bishop Drutt College we provide Parent/Teacher/Student Evenings for each year level twice a year. One evening is held in Semester 1 and the other is held in Semester 2. We encourage parents to avail themselves of these interview opportunities. Bookings for these evenings can be made via the link on the College website.

In addition, formal written reports are issued at the end of each semester. For Year 11 and 12 students, progress reports are also sent to parents at regular intervals.

Interview evenings and written reports are the standard means of communication between teachers and parents.

Communication in Relation to Pastoral Care Concerns

Pastoral care programs and structures are provided through the tutor group and house system at Bishop Drutt College. In addition to this support, there may be times when parents wish to contact the School about a pastoral care concern in relation to their son or daughter. In these circumstances, we would ask parents to firstly contact the relevant year coordinator. The year coordinator will then communicate with the tutor, head of house and teachers, as needed in the particular situation.

Year Coordinators

Year 7: [Mrs Lynn Percival](#)
Year 8: [Mr Jamie Murgatroyd](#)
Year 9: [Mr Eric Gibbings](#)
Year 10: [Mr Drew Kadwell](#)
Year 11: [Mrs Sue O'Connor](#)
Year 12: [Mr Mick Klipin](#)

Communication about the Academic Progress of Students

If parents have a concern about the academic progress of a student in a particular class or subject, we ask that they firstly contact the relevant class teacher and secondly, the head of faculty.

If parents have more general concern about a student's progress across a number of subjects, or across the student's academic program, they should contact the year coordinator.

Teachers may be contacted by phone or email. Email addresses can be found in the student diary and on the College website.

August 2010