



FAITHFULNESS IN SERVICE

**BISHOP DRUITT COLLEGE**

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## ICT NETWORK AND INTERNET USE POLICY

Access to the Bishop Drutt College network and the Internet is a privilege, not a right. Students are expected to behave in a responsible manner and abide by the rules set out below.

The ICT Network will be used for educational purposes involving the use of software, creation and management of files, research, e-mail and publishing, as part of classroom activities or self-directed activities.

The College believes that the benefits to students from accessing information from Internet sites, libraries, databases and bulletin boards and exchanging messages with people throughout the world will enhance their educational experiences.

### Student Acceptable Use

- Only use Information and Computing Technologies for educational purposes.
- Take good care of College ICT equipment and not tamper with it.
- Use only their own password and access their own work files.
- Do not log in to the network as another student.
- Do not share their login password with other students.
- Do not send messages, emails or blog posts that harass or insult others.
- Do not publish family names, home addresses or phone numbers on the Internet.
- Do not access online material that is illegal, dangerous, explicit or offensive.
- Do not place games or non-educational files in network shared folders.
- Comply with [copyright laws](#).

These rules apply to use of the Bishop Drutt College network, e-Learning website and to the wider Internet.

Failure to abide by these rules could result in sanctions such as loss of access to the College network, further disciplinary action or, in extreme cases, Police investigation.

The Director of ICT reserves the right to access student files at any time without notice. E-mail and Internet use will also be monitored.

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