

BISHOP DRUITT COLLEGE PARENTS AND FRIENDS ASSOCIATION Inc.

Minutes For meeting: 19.3.2012

Meeting Commenced: 6.30pm

Opening Prayer: Graeme Naftel

Present: Matthew Francisco, Kim Hodges, Tan Allman, Ben Pike, Deborah Mauger, Julie Eckford, Erika Smith, Allyson Schumer, Claire Simmonds, Allan Williams, Nicolle Foster, Graeme Naftel, Colleen Williams, Craig Melrose, Dominic Hawke, Cherie Hawke, Johanna Booth, Tanyth Kapukaya, Tim Egan, Alan Ball, Tammy Mills-Thom

Apologies: Gary Evans, Shane Oxley,

Previous Minutes: Moved Tammy Mills-Thom, Seconded Colleen Williams

Business Arising from Previous Minutes

- None

Primary Principals Report by Graeme Naftel

- Representatives from Swimming and Touch Football at the NCIS (State) level
- 18 March - Harmony Day: Thank you to Dale Condon, and Rachel Chrismale. Great job. Years 1 and 2 choirs performed
- Upcoming Superstrings Camp at Sawtell Caravan Park
- 20 March – Cross Country Carnival
- 30 March – naming ceremony for the Primary Library

Secondary Principals Report by Tim Egan

- HSC results comparison for the past 5 years – it will look at how children have done and will assist in tracking Year 9 results to the HSC, especially as there is no longer a School Certificate. Will involve meeting with each Faculty and assessing how the students performed
- Year 12 start half-yearly exams on 20/3
- Year 11/12 parent teacher evening helped last week
- New reporting system for Years 7-9, 3 reports per year, parent teacher night in term 3
- IT consultant has visited the school re mobile devices and how they can be introduced. Comparison of other schools to be completed

Principals Report by Alan Ball

- COLA – tender process is underway and with contract signed by the end of the term. Awaiting Financial approval, with plans the COLA will be completed by the end of Term 2
- Looking at removal of 'O' Block whilst COLA completion is underway – will use library as an alternative. Exams are the primary concern but manageable at present
- Lockers have been ordered for Years 9-11

- Staff : Paul McCormack appointed from Woolgoolga High School for Physics and Maths  
Craig Verbruggen appointed Maths Head Teacher – had previously been acting in the position
- New Primary Library will be called the Langford-Smith Resource Centres – he was a founding father, naming ceremony next week
- Condolences to the Whelan Family – Cheryl was a HSIE teacher at the school for 12 years, retired last year
- Newsletters being e-mailed weekly – feedback has been good

#### Presidents Report – Allan Williams

- Meeting held with Watsons Caravans – air-conditioner to be removed, extractor fan to be installed
- Tammy and Ben to review food sold in the van – sausages did not sell well for the Union match
- Next outing for the Rugby Van will be Tuesday for the match with the visiting Canadian School Rugby Team. 46 Canadian children, Van to be used rather than the canteen
- Problem with the generator purchase – Stuart Mac has a generator, Julie to check if it has two outlets.
- Phone purchased by the P&F for the President – phone number is 0408 332 082

#### Canteen Update – Ben Pike

- Going well – review of suppliers – a big shop being done at Coles rather than small deliveries
- New menu on the school website
- New volunteers always welcome
- Feedback to Tammy and Ben always welcome, best done via email
- Whirly bird to be installed as air-conditioning will not work. This will remove the heat from the canteen overnight. Ben has been recording the canteen temperature in the canteen over the past month. Top temp taken 42 C

#### Treasurers Report – delivered by Allyson Schumer

- \$13,500 in the bank. January and February profit down as wages paid during the school holidays but no income
- Review of fund-raising efforts through the year, looking at the most profit with least effort
  - Movie night makes \$500-\$1000 – to be held last week of Term 2
  - Trivia night looking at making this the big event of the year – earns between \$4000-\$7000, date set for June 2, venue to be decided
  - Mothers/Fathers Day stalls, Deb Mauger to organise, to be held May 9
  - Discussion re Village Fair – possibly next year
  - Function date claim – 27 October 2012 – watch this space !
  - RSA course in Maclean 11 May - \$170 per participant, P&F agreed to pay for any volunteer who could then help out at the school functions, anyone 17 years and over can do the

course, suggested some Year 12's be asked. Email Allyson if interested  
- Suggested iPad 32GB raffle, must have a draw date – Allyson to liaise with Brendan. It will require college approval

#### Vice President/ Fundraiser - Vacant

- Nominations to be called next meeting

#### Vice President/ Social- Vacant

- Nominations to be called next meeting

#### Secretary Report – Allyson Schumer

- Reminder that Membership forms need to be completed annually – forms can be downloaded. Note to be put in the newsletter, best to be done at the beginning of each year. Completed forms to be given to Erika Smith
- P&F to put some information in the newsletter every week to state the meeting date, volunteers required, Alan is the president, etc.

#### General Business

- Craig Melrose no longer able to help with the school garden as now working full-time. The project Craig started with weed-clearing in the forest needs to be done regularly. Discussion regarding a working bee on a weekend, volunteers would be needed
- Application for a grant to assist with ridding of noxious species of weed, Green Corp do the work, but only available during Term time
- Tan Allman suggested school have a stall for the Bellinghen plant fair – he is involved with the Fair organisation, would involve raising plants in a nursery
- Decoration of van – school to provide ideas, quotes to then be obtained from the Sticker Man. Van requires a name
- Previous approval for a generator purchase is no longer needed – money to go to playground pledge – to discuss at next meeting with Garry Evans

**Meeting closed:** 7.35pm – Followed by Drinks and Nibbles

*Next general meeting to be held on **Monday 21 May 2012 at 6.30pm.***