



Senior Primary School Policy and Contract for Digital Devices Brought from Home for Class Use.

Dear parent(s)

As new technologies continue to change the world in which we live, they also provide many new and positive educational benefits for classroom instruction. Therefore, Years 5 and 6 have decided to introduce Bring Your Own Technology (BYOT) at our school. In this initiative students are encouraged to bring their own technology devices to school to assist their learning experiences. This document is a policy and contract that we will adhere to as we establish this program within our primary school. Please note that students who cannot bring in outside technology will be able to access and utilise the school's equipment. No student will be left out of our instruction.

Definition of 'Technology'

For purposes of BYOT, 'technology' means a privately owned wireless and/or portable electronic hand held equipment that includes, but is not limited to, existing and emerging mobile communication systems or portable information technology systems that can be used for word processing, wireless internet access, image access, image capture/recording, sound recording and information transmitting/receiving/storing.

Policy and Contract

1. Such devices may be brought to school by students in Years 5 and 6 after a copy of this policy has been signed and dated by the parent, class teacher and student. These devices may then be used only at the direction of the class teacher for activities linked to class learning programs. This policy will be reviewed as necessary in collaboration with Years 5 and 6 students and parents. Changes will be published to parents via email.
2. Students are responsible for the care of their devices. While the school will support the students to manage their individual devices the final responsibility will rest with each student. Devices are to remain in classrooms during recess and lunch in a locked cupboard. They may be used in class during recess and lunch during wet weather at the teacher's discretion.
3. The student will assume responsibility for entering the school proxy server details as required into their device network settings in order to access the internet through the school's cyber safety filters. Internet access through the school's wireless network will be provided to students free of charge.
4. Any phone internet connection, such as 3G, YesG or NextG, must be switched off if possible and the device priority pointed to the school's wireless network. Accessing the internet independently of the school's proxy servers (ie by personal ISP) is not allowed, in order to ensure cyber safety.
5. Mobile phone voice and text use by students during the school day is still prohibited by this policy.



6. Students agree to only view, listen to, or access, school appropriate content on their mobile devices while at school. Due to copyright, content such as music and videos is not to be transferred to other devices or the school's computer network. The Head of Primary (Mrs Lisle) retains the right to be the final arbitrator of what is, and is not, appropriate content.
8. Consequences for breach of this policy will be determined by the Head of Primary and may include banning an individual student from bringing their mobile device to school.
9. Taking photos, video or recording voice of any individual or group is not allowed without the express permission of all of the individuals being recorded and after permission from the teacher.
10. Students are responsible for bringing their devices to school fully charged and labelled for identification.
11. Processing or accessing information on school property related to 'hacking', altering or by bypassing security policies is in violation of the BDC policy and will result in disciplinary action.
12. Parents will monitor content being downloaded on their child's device to ensure that it is school appropriate.
13. The teacher will monitor the use of devices used in his/her classroom to do their best to ensure that students are using them in which they are intended.
14. This document should be read in conjunction with the wider [BDC electronic device policy](#) and the [BDC ICT network and internet use policy](#).

Karin Lisle

Head of Primary

Parent name & signature:

_____ Date: _____

Student name & signature:

_____ Date: _____

Class Teacher name & signature:

_____ Date: _____