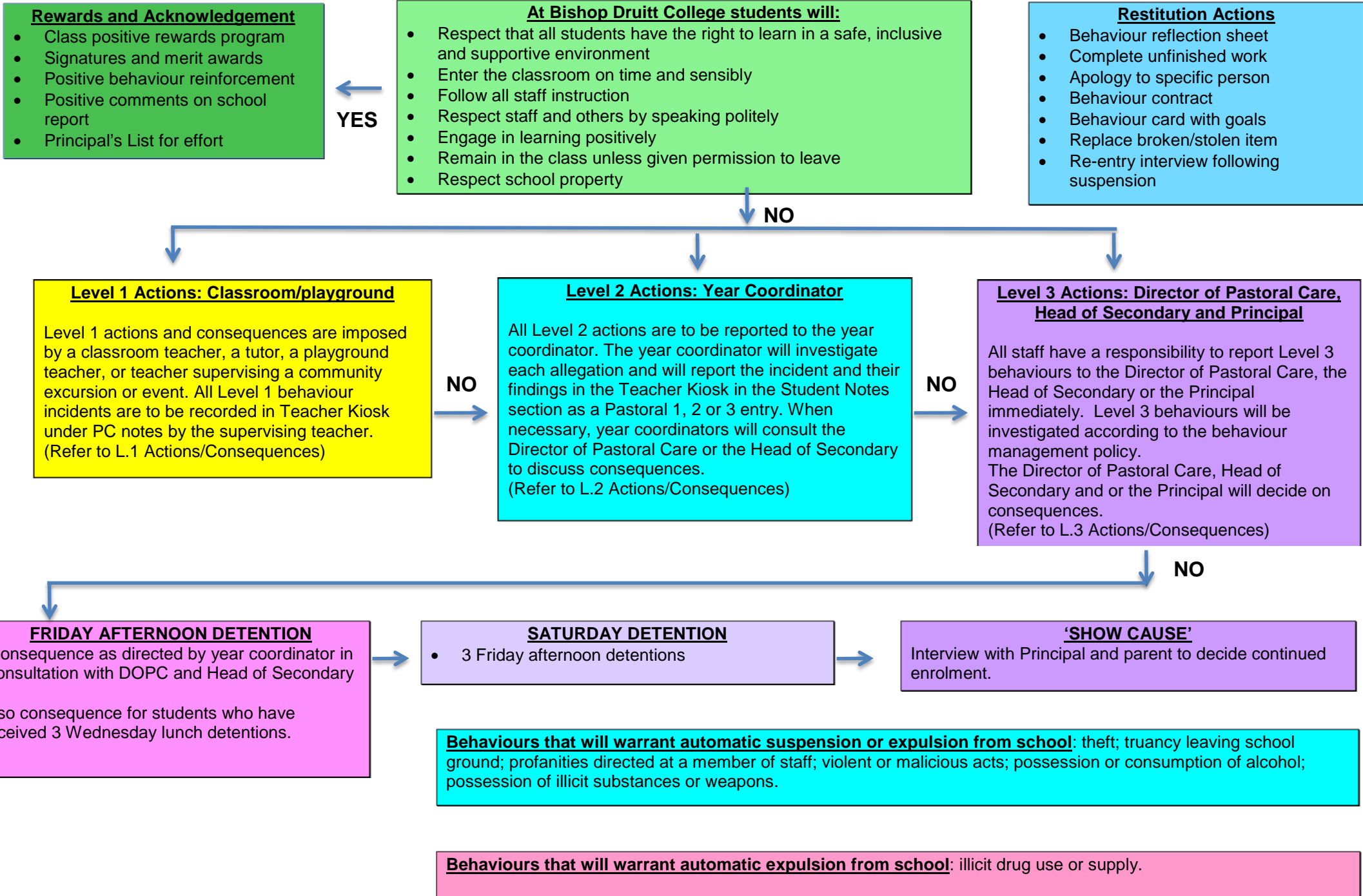


# Secondary Student Behaviour Management Procedure



<u>Level 1 Actions : Classroom/playground</u>	<u>Level 2 Actions: Year Coordinator</u>	<u>Level 3: DoPC and HoS</u>
<p>Level 1 actions are to be recorded in Teacher Kiosk under PC notes by the supervising teacher.</p> <p>Level 1 actions may include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>• Unsafe behaviours – chair use, sports/play equipment, learning tools</li> <li>• Lateness</li> <li>• Not following staff directions</li> <li>• Not completing work and/or off task</li> <li>• Disrupting the learning of others</li> <li>• Leaving the class without permission</li> <li>• Minor insolence / defiance / language</li> <li>• Taking other students equipment</li> <li>• Uniform infringements</li> <li>• Inattention</li> <li>• Dropping litter</li> <li>• Not bringing correct equipment/books to class</li> <li>• Public displays of affection (of an inappropriate nature)</li> <li>• Inattention</li> </ul>	<p>Level 2 actions may include, but are not limited to the following</p> <ul style="list-style-type: none"> <li>• Persistence or repetition of Level 1 actions (3 or more reports made in a week)</li> <li>• Aggressive language or behaviour</li> <li>• Minor level bullying or harassment - (refer to <i>Anti-bullying and harassment policy</i>)</li> <li>• Continued insolence or defiance</li> <li>• Misuse of technology or school property</li> <li>• Truancy on school grounds</li> <li>• Vandalism</li> <li>• Swearing</li> <li>• Insolence</li> <li>• Lying</li> <li>• Cheating</li> <li>• WHS breaches</li> <li>• Graffiti</li> <li>• Behaviour infringements on school buses (during and after school)</li> <li>• Smoking in school uniform</li> <li>• Being in possession of tobacco products</li> <li>• Inappropriate displays of public affection (of an inappropriate nature) between students on school grounds or at college sanctioned activities</li> </ul>	<p>Level 3 Actions may include, but are not limited to the following</p> <ul style="list-style-type: none"> <li>• Failure to correct Level 2 actions</li> <li>• Major inappropriate misuse of technology</li> <li>• Swearing at or directing profanity towards staff members</li> <li>• Bringing the school's reputation into disrepute either through one's actions at school, in the community or online</li> <li>• Any acts of physical violence by one or more students</li> <li>• Any malicious acts</li> <li>• Bullying and or harassment - (refer to <i>Anti-bullying and harassment policy</i>)</li> <li>• Theft</li> <li>• Possession and or distribution of pornography</li> <li>• Truancy leaving the college grounds</li> <li>• Possession or consumption of alcohol</li> <li>• Possession, supply, distribution or use of illicit substances including drugs</li> <li>• Possession of any weapons</li> </ul>
<p>Examples of Level 1 consequences include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>• Verbal warnings to correct behaviour(s)</li> <li>• Confiscation of electronic devices</li> <li>• Student reflection</li> <li>• Note in diary</li> <li>• Sent from class to either the head of faculty, to a neighbouring classroom, to the year coordinator, counsellor, Director of Pastoral Care or Head of Secondary office</li> <li>• Extra work set</li> <li>• Isolation within the classroom</li> <li>• Temporary removal from the classroom (by negotiation with HoF and year coordinator)</li> <li>• Wednesday lunchtime detentions. HoF and or year coordinator to determine</li> <li>• Removal of privileges</li> <li>• Department specific consequences as devised by HOF and class teacher</li> </ul>	<p>Examples of Level 2 consequences include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>• Interview with year coordinator</li> <li>• Interview with Director of Pastoral Care or Head of Secondary</li> <li>• Student reflection</li> <li>• Counselling</li> <li>• Parent(s) contacted</li> <li>• Parent(s) meeting at school</li> <li>• Behaviour management card (red card)</li> <li>• Wednesday lunchtime detentions</li> <li>• Friday after-school detentions</li> <li>• Temporary removal from the classroom to the year coordinator, counsellor, DOPC or Head of secondary office</li> <li>• Removal of privileges</li> <li>• Removal of right to represent the college at sporting or other extra-curricular events (Sports Administrator and secondary office will be notified by either the year coordinator, the DoPC or Head of Secondary)</li> <li>• Department specific consequences as directed by the HoF</li> </ul>	<p>All Level 3 consequences will be determined in consultation between the Director of Pastoral Care, the Head of Secondary and the Principal. Consequences for Level 3 behaviours include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Interview with the Director of Pastoral Care and Head of Secondary</li> <li>• Interview with the Principal</li> <li>• Counselling</li> <li>• Referral to outside agencies</li> <li>• Parents informed</li> <li>• Friday detentions</li> <li>• Saturday or holiday detentions</li> <li>• Suspension</li> <li>• Expulsion</li> <li>• Referral to NSW Police</li> </ul>